

COVIDSAFE PLAN

This COVID Safe Plan template is provided to assist and support the safe delivery of netball events. The COVID Safe Plan provides information relating to the most up-to-date government and public health advice in line with the directions of the Victorian Chief Health Officer.

The following information is based on the current government information and should be relied on when read together with the latest public health advice. While we endeavor to provide up-to-date, accurate information and we realise Government and public health advice changes regularly. The COVID Safe Plan will be reviewed and updated along with any changes to public health advice, Open Premises Order and other related documentation.

The COVID Safe Plan has been developed in accordance with the current COVIDSafe settings in Victoria. Further information is available here <https://www.coronavirus.vic.gov.au/how-we-live>

Netball Victoria's COVIDSafe Community Netball guidelines and all related resources and information can be found at <https://vic.netball.com.au/covid-19-information>

The Victorian Government has released six COVID safe principles which relate primarily to a workplace, however, apply in a community sport setting. These COVID safe principles are included in this document as a point of reference.

COVID SAFE PRINCIPLES:

1. Ensure physical distancing
2. Wear a face mask
3. Practice good hygiene
4. Keep records and act quickly if participants, volunteers or organisers become unwell
5. Avoid interactions in enclosed spaces
6. Create workforce/activity bubbles

In order to be compliant with public health directions, The COVID Safe Plan must:

- Align with the directions issued by the Victorian Chief Health Officer
- Provide complete responses and the required supporting documentation
- Account for the current permitted level of sport or recreation activity in your plan and identify how your plan will respond to changes in permitted levels of activity.
- Ensure that activity resumption does not compromise the health of individuals or the community
- In addition to completing the COVID Safe Plan, you are still required to meet your obligations under the Occupational Health and Safety Act 2004.
- You must comply with a request to present or modify your COVID Safe Plan, if directed to do so, by an Authorised Officer or WorkSafe Inspector.
- In addition to the general restrictions for all businesses, some industries require additional obligations due to a higher transmission risk.

COVID SAFE PLAN TEMPLATE

Organisation details

Provide organisation name, contact person, phone number, type of organisation, ABN, address.

Organisation: **Your organisation details here**

ABN:

Contact Name:

Mobile:

Email:

Physical Address:

Date Completed or Reviewed: 22 April, 2022

1. ENSURE PHYSICAL DISTANCING.

You must ensure participants, volunteers and organisers are 1.5 metres apart as much as possible.

This can be done by:

- Modifying sporting activities to ensure participants remain 1.5 metres apart where possible except when engaging in physical activity
- Displaying signs to show patron limits at the entrance of enclosed areas where limits apply
- Note that where physical recreation facilities are permitted to open for classes for members of the public, specific additional requirements apply such as staggering class times. For more information see <https://www.dhhs.vic.gov.au/coronavirus>

You may also consider:

- Minimising the build-up of people waiting to enter and exit the venue/facility.
- Using floor markings to provide minimum physical distancing guides

Refer to Netball Victoria's COVIDSafe Community Netball guidelines.

The COVIDSafe Community Netball resources provide information and outline strategies to mitigate the risk of people gathering or congregating.

Manage the flow of pedestrian traffic to avoid congestion.

Review spaces where groups may congregate and implementing a management plan to maximise air flow.

Display signage to reinforce COVID Safe messages.

Open doors, windows and allow air flow.

Encourage patrons to arrive early to avoid queues and discourage large groups congregating.

Patrons will be encouraged to minimise any unnecessary body contact.

You must apply the density quotient (where applicable) to configure shared activity areas and publicly accessible spaces to ensure that:

- You are complying with any density quotient; any group size limits and other restrictions applicable to the type of facility being used. Requirements can be found in the Industry Restart guidelines.

You should provide training to organisers and volunteers on physical distancing expectations while working and socialising. This should include:

- Avoiding car-pooling unless not reasonably practical for participants to travel another way.

Not applicable.

2. WEAR A FACE MASK.

You must ensure all participants, volunteers and organisers entering the venue wear a face mask as per public health advice. Updated public health advice on masks is available at: <https://www.dhhs.vic.gov.au/face-masks-vic-covid-19>

All participants, patrons, staff and volunteers must follow the current public health advice and Government guidelines on wearing a face mask in Victoria.

3. PRACTICE GOOD HYGIENE.

You should:

- Clean surfaces with appropriate cleaning products, including detergent and disinfectant
- Replace high-touch communal items with hygienic alternatives, for example single-use or contactless options where possible to do so
- Sharing of equipment should be kept to a minimum and all equipment must be cleaned and disinfected between use
- Clean between user groups or sessions

Promote the below key messages.

- If you have any COVID symptoms, do not attend
- Use hand sanitiser
- Wash your hands
- Maintain 1.5m physical distancing

Clean high touch, frequently used surfaces regularly, develop a cleaning roster, maintain a cleaning log.

Display signage and where appropriate use floor markings to promote physical distancing.

Provide hand sanitiser at entry and exit points, and high-volume areas.

Provide the necessary cleaning resources and equipment and personal safety equipment to people carrying out cleaning roles.

4. KEEP RECORDS AND ACT QUICKLY IF PARTICIPANTS, VOLUNTEERS OR ORGANISERS BECOME UNWELL

You must support participants, volunteers and organisers to get tested and stay home even if they only have mild symptoms.

You must develop a plan to manage any outbreaks. This includes:

- Having a plan to respond to a participant, volunteer or organiser being notified by health authorities that they are a positive case and attended the facility whilst infectious. People who show symptoms or have been in close contact should NOT attend the venue/facility or activity until they receive their test results or have completed their quarantine period and are cleared by DHS.
- Having a plan to identify and notify close contacts in the event of a positive case attending the venue/facility during their infectious period. You are also required to notify DHS of the positive case.
- Having a plan in place to clean the venue/facility (or part) in the event of a positive case.
- Having a plan to contact DHS and notify the actions taken, provide a copy of the risk assessment conducted and contact details of any close contacts.
- Having a plan to immediately notify WorkSafe Victoria on 13 23 60 if you have identified a person with coronavirus (COVID-19) at your venue/facility.
- Having a plan if you have been instructed to close by DHS.
- Having a plan to re-open your venue/facility once agreed by DHS and notify participants, volunteers, and organisers they can return to the venue/facility .
- More information can be found at <https://www.dhhs.vic.gov.au/workplace-obligationscovid-19>

Refer to Netball Victoria's COVIDSafe Community Netball guidelines.

Use the COVIDSAFE Community Netball guidelines to determine the most effective response a positive cases and close contacts.

Read, understand and follow the Checklist for COVID Cases and Checklist for COVID Contacts
<https://www.coronavirus.vic.gov.au/checklist>

5. AVOID INTERACTIONS IN ENCLOSED SPACES

You should reduce the amount of time participants, volunteers, organisers, parents, carers and anyone in attendance are spending in enclosed spaces (e.g. entrances, foyers, bathrooms, changerooms and clubhouses). This could include:

- Enabling activities in outdoor environments
- Moving as much activity outside as possible, including serving patrons, meetings, tearooms, lunch breaks and locker rooms.
- Enhancing airflow by opening windows and doors.
- Optimising fresh air flow in air conditioning systems.

Where possible recommend the use of outdoor spaces.
Display signage notifying patrons of good hygiene practices.
Where possible, conduct indoor activities in a well-ventilated space.
Keep doors and windows open to promote circulation and airflow.
Activate air ventilation systems where available.

6. CREATE WORKFORCE/ACTIVITY BUBBLES

You should limit the number of participants, volunteers and organisers engaging in activities across multiple teams/venues/facilities where practical. This includes avoiding as much as possible, having participants playing across multiple teams.

Where appropriate, limit the number of staff attending the event to only those required.
Where appropriate, limit the crossing over of workforce teams.